

# NOTICE OF MEETING

**Meeting:** AUDIT COMMITTEE

**Date and Time:** FRIDAY, 24 MARCH 2023, AT 9.30 AM\*

**Place:** BRADBURY ROOM - APPLETREE COURT, BEAULIEU ROAD, LYN DHURST, SO43 7PA

**Enquiries to:** E-mail: [andy.rogers@nfdc.gov.uk](mailto:andy.rogers@nfdc.gov.uk)  
Tel: 023 8028 5070

## PUBLIC PARTICIPATION:

Members of the public may watch this meeting live on the [Council's website](#).

\*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Audit Committee's terms of reference which are not on the public agenda; and/or
- (b) on individual items on the public agenda, when the Chairman calls that item. Speeches may not exceed three minutes.

Anyone wishing to speak should contact the name and number shown above no later than 12.00 noon on Tuesday, 21 March 2023.

Kate Ryan  
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA  
[www.newforest.gov.uk](http://www.newforest.gov.uk)

This agenda can be viewed online (<https://democracy.newforest.gov.uk>).

It can also be made available on audio tape, in Braille and large print.

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## AGENDA

### Apologies

#### 1. MINUTES

To confirm the minutes of the meeting held on 27 January 2023 as a correct record.

#### 2. DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

**3. PUBLIC PARTICIPATION**

To note any issues raised during the public participation period.

**4. EXTERNAL AUDIT RESULTS REPORT FOR THE YEAR ENDED 31 MARCH 2022 (Pages 3 - 50)**

To consider the External Audit Results Report for the year ended 31 March 2022.

**5. FINAL ANNUAL GOVERNANCE STATEMENT 21/22 (Pages 51 - 60)**

To consider the Final Annual Governance Statement for 2021/22.

**6. FINAL ANNUAL FINANCIAL REPORT 21/22 (Pages 61 - 180)**

To consider the Final Annual Financial Report for 2021/22.

**7. INTERNAL AUDIT PROGRESS REPORT 22/23 (Pages 181 - 192)**

To receive the Internal Audit Progress Report for 2022/23.

**8. INTERNAL AUDIT CHARTER 23/24 (Pages 193 - 204)**

To consider the Internal Audit Charter for 2023/24.

**9. INTERNAL AUDIT PLAN 23/24 (Pages 205 - 218)**

To consider the Internal Audit Plan for 2023/24.

**10. CIPFA FINANCIAL MANAGEMENT CODE - UPDATE (Pages 219 - 226)**

To note progress against the actions included in the July 2022 CIPFA Financial Management Code compliance assessment.

**11. PAYMENT CARD INDUSTRY DATA SECURITY STANDARDS (PCI DSS - UPDATE) (Pages 227 - 230)**

To receive an update on compliance with Payment Card Industry Data Security Standards.

**12. AUDIT COMMITTEE WORK PLAN (Pages 231 - 232)**

To consider the Audit Committee's Work Plan.

**13. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To:	Councillors	Councillors
	Alan Alvey (Chairman)	Martyn Levitt
	Emma Lane (Vice-Chairman)	Alan O'Sullivan
	Hilary Brand	Ann Sevier
	Jack Davies	John Ward